

## Reseller Application Instructional Help

### Contact

- Please supply the name, email and phone number of the person to contact for questions on the Reseller Credit Application
- If you have an existing Tech Data Account, please supply the account number.

### Application Fee

- Please notate how the \$100 application fee will be paid.

### Credit Card Authorization

- This is a requirement if the application fee is being paid by credit card, or you are requesting credit card payment terms
- The credit card information should be that of an owner/officer of the company or a company card.
- Provide the name on the card as well as the billing address for the credit card.
- A signature is required by the owner/officer to complete processing of the application

### Business Information

Legal Name of Business: Please provide the name of the company as it appears on all legal documents.

Trade Name: Please provide the name the company is doing business as if different from the legal name.

Business Street Address: Please provide the main street address for the company.

Billing Address: Please provide the address all mail correspondence should be sent to if different from main address.

Business Phone: Please provide main telephone number of the company.

Business Toll Free Number: Please provide the toll free number for the business if available.

Business Fax: Please provide main fax number for the business.

D&B Number: Please provide the Dun and Bradstreet number for the company if available.

Federal Tax ID: Please provide the nine digit number assigned by the IRS in the following format XX-XXXXXXX

Authorized purchaser: Please provide the name and email address of the main purchaser for the account with Tech Data Corporation.

This Business is: Please select if the business is privately held or publicly traded.

Stock Symbol: For public companies, please provide your company's stock symbol as

Description of Business: Please select the description of business that best fits your company. If your company's business type is not listed, please use the other option and specify the nature of business in the provided field.

- Credit Terms Requested: Please select from the drop down the credit terms your company is requesting.
  - Credit Card-Your Company will be paying for all purchases via credit card.
  - Net Terms-Your Company is requesting credit with Tech Data Corporation.
  - Prepay Wire Transfer-Your Company will be prepaying all orders with Tech Data Corporation via wire transfer.
  - TD Online-
- Credit Limit Amount Requested: Please indicate if you are applying for net terms, the amount of credit your company is requesting.

### Private/Principal/Owner Information

- Private company is: Please select from the drop down list the type of company.
- If incorporated, please provide the state of incorporation.
- Please notate any parent and provide the parent company's name.
- Please notate any subsidiary and provide the subsidiary's name.
- Principal information-

- For each owner who owns 25% or more please provide:
  - name-full name of each owner
  - title-job title of the owner
  - email address-business email address
  - social security number
  - % of ownership-percentage of company owned by each principal
  - address-home address for each principal

#### **Credit Information**

- Only required for those customers requesting credit terms with Tech Data Corporation.
- Please provide the following information for the person Tech Data Corporation should contact regarding finance questions such as payment information, requesting financial statements, etc.
  - name-full name of the contact person
  - title-job title of the contact person
  - email address-business email address for the contact person
  - phone number-direct phone number for the person to contact including extension if necessary.

#### **Alternative Financing Programs**

- Please provide any third party financing currently available to you that you would like to have the ability to use with Tech Data Corporation. For each please provide:
  - Finance company's full name
  - Finance company's phone number

#### **Trade/Bank References**

- Please provide information on other major suppliers your company is doing business with.
- Please provide information on your bank account for use in setting credit terms.
  - If a particular contact will provide the reference, please provide that information in the appropriate fields.

#### **Export Information**

- Please indicate if your company plans on selling product purchased from Tech Data outside the United States
- If your company plans on exporting, please notate which countries you will be exporting to.
- Whether your company exports or does not an owner/officer must initial agreeing to the buyer/responsible clause.